

**MINUTES OF THE REGULAR MEETING OF THE COOPER CHARTER
TOWNSHIP BOARD HELD ON MONDAY, MARCH 14, 2016**

The regular meeting of the Cooper Charter Township Board was held on Monday, March 14, 2016 at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo, Michigan.

Members Present: Buiskool, Schiedel, DeHaan, Sorensen, Sytsma, Janssen, and Vlietstra.

Members Absent: None.

Also Present: Township Attorney Anne Seuryneck and approximately seventeen interested persons.

The meeting was called to order at 7:00 p.m. by all joining in the Pledge of Allegiance.

The board was asked if they wanted to have any items removed from the consent agenda. There were none.

Motion by Vlietstra, supported by Janssen to approve the consent agenda consisting of February 8, 2016 Board Minutes and Payment of Bills. Motion carried.

Motion by Buiskool, supported by Schiedel to approve agenda as presented. Motion carried.

Citizens were offered an opportunity to address the board regarding subjects not on the agenda.

Beth Griffin and Matthew Nilson who are running for State Representative for the 66th District introduced themselves to the board and citizens.

Citizens commented on the distrust of the Department of Environmental Quality and the Coggan farm composting site. There also was a concern about cars for sale on private property for long periods of time.

Fire Department reports were read and discussed.

Motion by Buiskool, supported by Vlietstra to accept the Firefighter Stats and Payroll reports. Motion carried.

Motion by Janssen, supported by Vlietstra to appoint Siegfried Crandall as Township Auditors for the 2016-2017 and sign audit letter of understanding. Motion carried.

Motion by Schiedel, supported by Buiskool to appoint Prein & Newhof as Township Engineers for the fiscal year 2016-2017. Motion carried.

Motion by Vlietstra, supported by Janssen to appoint Wightman & Associates Engineering as alternate Township Engineers on special projects for the 2016–2017 fiscal year. Motion carried.

Motion by Janssen, supported by Buiskool to appoint Russ Wicklund, A.I.C.P. as Township Zoning Coordinator for the 2016-2017 fiscal year. Motion carried.

Motion by Schiedel, supported by Vlietstra to appoint Michael D. Homier of Foster Swift, Collins & Smith as Township Attorney with Roxanne Seeber of Bauckham, Sparks, Rolfe, Lohrstorfer & Thall, P.C. as Ordinance Enforcement Counsel for the 2016-2017 fiscal year. Motion carried.

Motion by Buiskool, supported by Vlietstra to approve hourly wage and per diem for fiscal year 2016-2017 effective April 1, 2016. Motion carried.

Motion by Janssen, supported by Buiskool to adopt meeting schedule for the 2016-2017 fiscal year.

Motion by Sytsma, supported by Vlietstra to designate Bank of America; Private Bank; Flagstar Bank; Advia Credit Union; Mercantile Bank; PNC; Comerica; Consumers Credit Union; Multi- Bank Securities; Fifth-Third Bank; Huntington Bank; FNB of Michigan and any other FDIC Insured Institutions as depositories of Township Funds for 2016-2017 fiscal year. Motion carried.

Motion by Janssen, supported by Vlietstra to allow the Supervisor, Clerk, and Treasurer to abstain from voting on their individual salaries. Motion carried.

The Supervisor, Clerk, and Treasurer requested no increase in wages. The Supervisor, Clerk and Treasurer’s salary will remain the same as it has for the last four years.

Motion by Vlietstra, supported by Janssen to adopt the Supervisor’s salary in the amount of \$56,662.56 for the 2016-2017 fiscal year.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sytsma, DeHaan, Buiskool and Schiedel.

No: None.

Absent: None.

Abstain: Sorensen.

Motion carried. Salary adopted.

Motion by Janssen, supported by DeHaan to adopt the Clerk's Salary in the amount of \$56,662.56 for the 2016-2017 fiscal year.

Roll Call Vote:

Yes: Buiskool, Schiedel, DeHaan, Sorensen, Vlietstra, Janssen.

No: None.

Absent: None.

Abstain: Sytsma.

Motion carried. Salary adopted.

Motion by Vlietstra, supported by Janssen to adopt the Treasurer's Salary in the amount of \$56,662.56 for the 2016-2017 fiscal year.

Roll Call Vote:

Yes: Janssen, Sytsma, Sorensen, Schiedel, Buiskool and Vlietstra.

No: None.

Absent: None.

Abstain: DeHaan.

Motion carried. Salary adopted.

Motion by Vlietstra, supported by Janssen to renew Township Insurance Binder with Burnham and Flower Insurance Agency for \$16,485.00 with the addition of cyber & privacy liability coverage of \$1,176.00. Motion carried.

Motion by Janssen, supported by Vlietstra to amend the 2015/2016 Fiscal Year General Fund Budget with Revenues of \$1,361,200.00 and Expenses of \$1,359,600.00.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sytsma, Sorensen, DeHaan, Schiedel, and Buiskool.

No: None.

Absent: None.

Motion carried. Budget Amended.

Motion by DeHaan, supported by Schiedel to adopt the Resolution appointing Michael R. Alwine as the designated Building Official for Cooper Township through Kalamazoo Area Building Authority as the Enforcing Agency.

Roll Call Vote:

Yes: Buiskool, Schiedel, DeHaan, Sorensen, Sytsma, Janssen, and Vlietstra.

No: None.

Absent: None.

Motion carried.

Motion by Sytsma, supported by Buiskool to appoint DeAnna Janssen to the Planning Commission for a two-year term expiring April 2018.

Motion by Buiskool, supported by Schiedel to adopt the Resolution granting a telecommunications permit (METRO Act Permit) to Fibertech Networks for access to and ongoing use of public rights-of-way in Cooper Township.

Roll Call Vote:

Yes: Vlietstra, Janssen, Sytsma, Sorensen, DeHaan, Schiedel, and Buiskool.

No: None.

Absent: None.

Motion carried.

Motion by Janssen, supported by DeHaan to approve West Michigan Lawn Services for township grounds and cemetery lawn maintenance for 2016-2017 fiscal year. Motion carried.

**Motion by DeHaan, supported by Schiedel to approve changes to Hall Rental Form.
Motion carried.**

There being no further business to come before the board, the meeting was adjourned.

Bonnie L. Sytsma, Clerk

Jeffrey R. Sorensen, Supervisor

I, the undersigned Bonnie L. Sytsma, the duly qualified and elected Clerk for the Charter Township of Cooper, Kalamazoo County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular board meeting held on the 14th day of March 2016.

**Bonnie L. Sytsma, Clerk
Cooper Charter Township**