

City, Village, and Township Revenue Sharing/County Incentive Program Certification of Accountability and Transparency

Issued under authority of 2015 Public Act 84. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public, a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2015 Public Act 84. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site. The local unit must include in any mailing of general information to its citizens, the physical location or Internet website address where all the documents are available for viewing.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2015**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-373-2697.

| PART 1: LOCAL UNIT INFORMATION | | | |
|--|---------------|---|-----------|
| Local Unit Name | | Local Unit County Name | |
| Local Unit Code | | Contact E-Mail Address | |
| Contact Name | Contact Title | Contact Telephone Number | Extension |
| Website Address, if reports are available online | | Current Fiscal Year End Date | |
| PART 2: CERTIFICATION | | | |
| <p><i>In accordance with 2015 Public Act 84, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report; 2) has made the documents available for public viewing in the city, village, township, or county clerk's office or has posted them on a publicly accessible Internet site; and 3) will include in any mailing of general information to our citizens, the physical location or Internet website address where the documents are located. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification.</i></p> | | | |
| Chief Administrative Officer Signature (as defined in MCL 141.422b) | | Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) | |
| Title | | Date | |

Completed and signed form (including required attachments) should be e-mailed to: TreasRevenueSharing@michigan.gov

If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

| TREASURY USE ONLY | | |
|---------------------|----------------------------------|-----------------|
| CVTRS/CIP Eligible | Certification Received | CVTRS/CIP Notes |
| Y N | Citizen's Guide Received | |
| Final Certification | Performance Dashboard Received | |
| | Debt Service Report Received | |
| | Projected Budget Report Received | |