

**MINUTES OF THE COOPER CHARTER TOWNSHIP**  
**PLANNING COMMISSION HELD ON TUESDAY, JUNE 9, 2015**

The meeting of the Planning Commission of Cooper Charter Township was held on Tuesday, June 9, 2015, at the Cooper Charter Township Hall, 1590 West D. Avenue, Kalamazoo, Michigan.

Members Present: Asselmeier, Boekhoven, Corke, Frederick, Janssen, Reynolds, Stehouwer.

Members Absent:

Also Present: Michael Homier of Foster, Swift, Collins & Smith, attorneys for Cooper Charter Township; Russ Wicklund, Township Planning Consultant.

Chairman Asselmeier called the meeting to order at 7:00 p.m.

Agenda Item

A motion to accept the Agenda was made by Comm. Corke and supported by Comm. Janssen. Motion carried 7-0.

Review and Approval of Minutes

A motion to approve the Minutes of the April 14, 2015, meeting was made by Comm. Frederick, supported by Comm. Stehouwer. Motion carried 7-0.

Citizen Comment

No citizens present.

Master Land Use Discussion

There was a continued discussion as to various methods to get the word out to the community about completing the survey to get the maximum benefit for the township. The Chairman asked the Commissioners to discuss ideas on (1) how to get the word out about the survey; (2) what message the Planning Commission wants to convey to inspire survey participation; and (3) types of higher educational and professional institutions who may be able to assist in the survey. Chairman Asselmeier stated he would like to use social media to reach the younger contingent of the township, library and schools social media and newsletters, festivals and parades in neighboring communities. Comm. Janssen stated that the survey should be on-line. She referenced a survey conducted by Cobalt Community Research which covered four townships. In one township, 1500 random residents were chosen for the survey, which was available on-line. Cobalt then prepared a report. The cost of the survey per township was based upon its population. Comm. Janssen suggested a note regarding the survey could be sent with the tax bills, a message could be posted on the memo board outside the Township offices and election-type signs placed around the Township in strategic places. Comm. Reynolds stated that they should make sure that signs are evenly distributed among the six voting precincts. He also suggested approaching businesses, fire and police departments and churches to help get the word out.

A discussion was held regarding the cost of the survey, which would include signs, printing, and postage.

Russ Wicklund also asked the Commissioners to start thinking about the scope of the issues they feel are the hot button issues in the Township. The future of the Township will depend upon how to implement the Master Plan through amendments to the zoning ordinance. Comm. Reynolds suggested a joint workshop with the Township Board to come up with the appropriate questions for the survey. The suggested date of a joint meeting with the Township Board was July 28, 2015.

New Business

None.

Old Business

None.

Adjournment

A motion to adjourn the meeting was made by Comm. Reynolds, supported by Comm. Corke. Motion carried 7-0.

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